



Peers standing stronger

Expression of Interest to become a RRCi Management Committee Member

About us

Recovery Rocks Community Incorporated (RRCi) is a small emerging WA based Peer Led and Run mental health recovery community which was founded in 2012 and became incorporated in 2014.

Since our beginnings we have relied on people to volunteer their time, skills, expertise and resources to help build our capacity to offer activities wanted by the community and this has not changed. We are seeking suitably skilled and committed people to assist us to develop and grow.

Our management committee currently has vacancies for people interested and suitably experienced, in governance and community development to help build a strong and vibrant community.¹ People willing to hold the ***secretary, admin, event management, grant writing and strategy and policy development roles*** will be greatly appreciated.

* We are specifically seeking people with the capacity to meet monthly via teleconference (or in person on occasion) at least 10 times a year and to commit to additional work within relevant sub-committees and working parties. The Management Committee meetings are currently on the third Tuesday of the month from 5-7pm via teleconference.

Characteristics sought

Ideal candidates will have a demonstrated ability to work co-operatively with others and knowledge, skills and or experience in the following:

- An understanding of Dropbox and access to technology for teleconferences
- Strong values based practice / ways of operating in the world
- An understanding of Organisational Governance
 - Experience with the meeting protocols (preferably of a management committee (or Board).
 - (a recognition of the importance of the WA Incorporations Act and relevant legal requirements of governing a tier 1 organisation,
 - an understanding of policy development,
 - familiarity with shared decision making and consensus decision making
- A commitment to and interest in mental health recovery, an interest in learning from and sharing knowledge with people with a lived experience.
- An interest in or (skills or background) in
 - community development principles in action
 - volunteer development and management

¹ All Management Committee Members must be members of RRCi (to become a member download a form from <https://recoveryrockscommunity.org/>)

Management Committee Member responsibilities include:

- Be familiar with the Constitution and commit to the objects of the association
- Regularly attend Management Committee meetings and actively participate in Management Committee decision-making (minimum attendance at 90% of Management Committee meetings is expected).
- Take seriously your governance and fiduciary obligations by keeping up to date with the organisation's priorities - reading of minutes, reports and any other relevant meeting papers.
- Do what you agree to do (or arrange for someone else to cover).
- Recognise that you are responsible for the decision making whether you are present at Management Committee Meetings or not.
- Support the development of robust governance structures and plans, by putting forward ideas and contribute to future strategic directions regarding the development of the organisation
- Meet with members and join community events at least once or twice a year (if in the state).
- Serve on relevant subcommittees (Risk & Governance, Recruitment, Operations).
- Adhere to the code of conduct and act with loyalty and integrity, working to publicly promote the ideals, reputation and integrity of the organisation.

Applications

Please submit your expression of interest by providing a brief email making reference to the above characteristics including your governance interest or experience and why you would want to serve on the RRCi Management Committee to our.recovery.rocks@gmail.com
Please also attach a copy of a recent CV.

Applicants will be contacted for Skype conversation/interview to discuss your interest and get a full sense of your availability/capacity to undertake the Management Committee Member responsibilities.

Early applicants will be invited to nominate at the November 2018 AGM to join the Management Committee. Date to be advised (likely late November). Later applicants may be invited to join to fill a casual vacancy.

For more about us and a copy of our constitution, previous annual reports and some copies of our newsletter please look online <https://recoveryrockscommunity.org/>

If you require further information please call Recruitment Coordinator, Lyn Mahboub on 0448 014 307.